



# Appointment of Scrutineer

**E-22-414**  
Election Act  
Section 79

Electoral Division of \_\_\_\_\_

## Appointment of Scrutineer

**INSTRUCTIONS:** This section is to be completed by the candidate or candidate’s official agent. Scrutineers may be appointed to observe at voting stations, registration stations, and the ballot box on any voting day, and for the completion of the unofficial count upon the close of voting on Election Day. Scrutineers must be electors:

- 18 years of age, or older
- Canadian Citizen
- Ordinarily resident in Alberta

I hereby appoint, \_\_\_\_\_,  
(print name of scrutineer)

residing at: \_\_\_\_\_,  
(physical address)

as a scrutineer for \_\_\_\_\_  
(name of candidate) \_\_\_\_\_  
(political party, if applicable)

at the following voting place(s): \_\_\_\_\_.

\_\_\_\_\_  
(signature of candidate or official agent)

\_\_\_\_\_  
(date of signature)

## Instructions for Scrutineers

### PREPARING FOR YOUR ROLE:

- (1) Learn more about the role of scrutineers online at [www.elections.ab.ca/elections/volunteer-as-a-scrutineer/](http://www.elections.ab.ca/elections/volunteer-as-a-scrutineer/)
- (2) Review the Code of Conduct for Scrutineers. You will be asked to agree to the Code at the voting place.
- (3) Plan your arrival time. Scrutineers can arrive up to 30 minutes in advance of the scheduled opening time, or at any time the voting place is open for voters. Scrutineers that want to observe the unofficial count must arrive before the close of voting (8 pm).

### WHAT TO EXPECT WHEN YOU ARRIVE AT A VOTING PLACE:

- (1) Notify the Supervisor that you have arrived. Provide your signed Appointment of Scrutineer Form.
- (2) Take the Oath of Secrecy and sign the Code of Conduct.
- (3) Receive information from the Supervisor on site specifics - where scrutineer observation chairs are set-up, location of washrooms, emergency procedures, etc.



# Code of Conduct for Scrutineers

## As a Scrutineer I shall:

- Comply with the legislation and the Code of Conduct;
- Present a properly completed Appointment of Scrutineer identifying all voting places I will attend;
- Complete an Oath of Secrecy before the Site Supervisor in charge of the voting place to which I have been assigned;
- Familiarize myself with my rights and responsibilities under the law and act accordingly, after reading the Guide for Scrutineers,
- Perform my duties with honesty and integrity and in a manner that is helpful, respectful, and courteous; and
- Be guided at all times by the values of respect, integrity, and professionalism when dealing with members of the public, electors, election officers, colleagues, and all election stakeholders.

## As a Scrutineer, I shall not:

- Engage in any political campaigning or promotion for or against a candidate or political party while performing my duties at a voting place;
- Unduly interrupt the voting process or the orderly conduct of the election,
- Make or accept cell phone calls in the voting place;
- Engage in harassing<sup>1</sup> or discriminatory<sup>2</sup> behaviour; or
- Make abusive, derisive, threatening, insulting, offensive or provocative statements or gestures to or about another person.

A Scrutineer who fails to comply with this Code of Conduct will receive a written warning concerning his or her actions. A Scrutineer will be removed from the voting place if, in the opinion of the Site Supervisor, the Scrutineer fails to comply with the Code of Conduct after receiving such a warning.

<sup>1</sup>Harassment is any conduct by an individual that is directed at and offensive to another person in the voting place, and that the individual knows or ought reasonably to know would cause offence or harm. It comprises any objectionable act, comment or display that demeans, belittles, or causes personal humiliation or embarrassment, or any act of intimidation or threat.

<sup>2</sup>Discrimination involves treating someone differently or unfairly because of a personal characteristic or distinction.