

CANDIDATE GUIDE for Preparation of the Campaign Return

May 2019



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NTRODUCTION

PURPOSE OF THIS GUIDE

This guide has been produced to assist the candidate's chief financial officer (CFO) with the preparation of the candidate's campaign return. Under section 43(2) of the Election Finances and Contributions Disclosure Act (EFCDA), the campaign return must include a financial statement, contribution report, expense limit report, campaign expense report, and any supporting information or documents relating to the candidate's campaign.

To meet the reporting requirements, a detailed report of contributions must be filed using Elections Alberta's Online Financial System (OFS) and a detailed financial statement must be filed using Elections Alberta's Candidate Campaign Period Financial Statement paper forms. Both the online and paper reports must be filed with Elections Alberta within 4 months after election day, to fulfill the campaign return filing requirements.

For additional information, reference the Candidate Guide to the Election Finances and Contributions Disclosure Act. All guides and forms, and a link to OFS, are available on the Elections Alberta website www.elections.ab.ca. Links to the EFCDA and other relevant legislation are also available on the website. Copies of provincial legislation may also be obtained from the Alberta Queen's Printer (www.gp.alberta.ca).

It is not possible to cover each and every situation that may arise when using the online system or paper forms. For this reason, please write, phone or visit Elections Alberta for additional assistance:

Elections Alberta

Suite 100, 11510 Kingsway NW, Edmonton, AB T5G 2Y5

Telephone: 780.427.7191

Toll free: 310.0000.780.427.7191

Fax: 780.422.2900

Email: finance@elections.ab.ca Website: www.elections.ab.ca

PUBLIC DISCLOSURE

Candidates' financial returns filed with Elections Alberta become part of the public files and are available for public review. For ease of access, the returns are posted on Elections Alberta's public disclosure website, which can be accessed via www.elections.ab.ca and clicking the "View Financial Reporting" button on the home page. Or, select "Parties, Candidates & Contests" from the main menu, then select "Financial Disclosure" from the sub-menu.

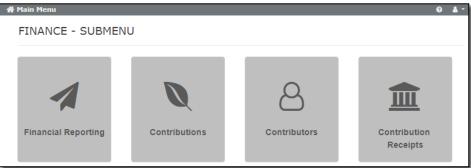
CONTRIBUTION REPORT

All contributions received by the candidate's campaign are to be reported in detail to Elections Alberta within 4 months after election day, using Elections Alberta's Online Financial System (OFS).

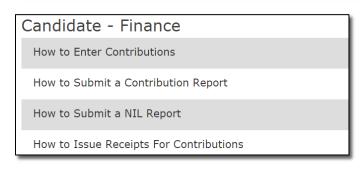


Elections Alberta provides each CFO and each candidate with login access to OFS.

To get to the login screen, go to Elections Alberta's website www.elections.ab.ca, and click on "Secure login" in the upper right-hand corner of the home page, or type "ofs.elections.ab.ca" into your browser.



Once logged in to OFS, click on ? in the dark grey menu bar to access "Quick Answers" which contains several short how-to guides.



In Quick Answers, scroll down to "Candidate – Finance" and click on a title to open the how-to document for step-by-step instructions. Contact Elections Alberta for additional guidance and technical support.



Once all campaign contributions have been recorded and receipted, and a Contribution Report has been submitted, or a NIL Report if applicable, the first part of the reporting requirement has been fulfilled for the candidate's campaign return. The remainder of this guide is dedicated to providing information to assist with the preparation of the detailed financial statement paperwork.

CANDIDATE CAMPAIGN PERIOD FINANCIAL STATEMENT

All revenue, expenses, assets and liabilities of the candidate's campaign are to be reported to Elections Alberta within 4 months after election day, using Elections Alberta's paper forms. The following pages provide step-by-step instructions for completing the 2-page CD-FS-01 Candidate Campaign Period Financial Statement (shown below), plus all schedules CD-FS-S01 through CD-FS-S12 as applicable. The forms are available to download and print from Elections Alberta's website www.elections.ab.ca by selecting "Parties, Candidates & Contests" from the main menu, then "Candidates" from the sub-menu, then "CD-FS-01 Candidate Financial Statement + All Schedules".

ELECTION FINANCES AND CONTRIBUTIONS DISCL	OSURE ACT	>	
CANDIDATE CAMPAIGN PERIOD FINANCIAL	STATEMENT	8	
FORM CD-FS-01 Page 1 of 2		FRCE USE ONLY	
Period From to		5	
mm / dd / yyyy mm / dd NAME OF REGISTERED CANDIDATE	/ уууу		-
NAME OF REGISTERED CANDIDATE			
NAME OF REGISTERED POLITICAL PARTY OR "INDEPENDENT" NAME OF ELECTORAL DIV	ISION	ED No.	
SUMMARY OF CAMPAIGN PERIOD RE	VENUE	l .	-
OPENING BALANCE Valued	Money	Total	
Surplus from previous election campaign			
(attach Form CD-SUR-01)	_ \$	s	
(2) Surplus from nomination contest campaign Must equal line 26 of NC-F9-01	_		
(3) TOTAL (lines 1 and 2)	_ \$	\$	
RECEIPTED CONTRIBUTIONS			NCES AND CONTRIBUTIONS DISCLOSURE ACT
4 Contributions of \$250.00 or less	_ \$	\$	MPAIGN PERIOD FINANCIAL STATEMENT FORM CD-FS-01 Page 2 of 2 to
5 Contributions of \$250.01 and greater			FORM CD-FS-01 Page 2 of 2
(6) TOTAL (lines 4 and 5)	_ \$	s	mm / dd / wwy
OTHER REVENUE			
7 Fund-raising functions (attach Form CD-FS-S01)		\$	
Transfers received (attach Form CD-FS-S02)			PENDENT" NAME OF ELECTORAL DIVISION ED No.
Other income (attach Form CD-FS-S03)			ATEMENT OF ASSETS AND LIABILITIES
10 TOTAL (lines 7, 8 and 9)		\$	Total LIABILITIES Total
PRE-PAID ELECTION EXPENSES / MATERIALS			(33) Funds on Joan (attach Form CD-FS-S09) \$
11 Paid by party on behalf of candidate Note 1		\$	(34) Accounts payable to suppliers
12) Paid by constituency association(s) on behalf of candidate Note 2			(attach Form CD-FS-S10) (35) Debts form CD-FS-S10) (35) Debts form CD-FS-S10)
(13) TOTAL (lines 11 and 12)		\$	(allauri dili co-13-511)
14 TOTAL CAMPAIGN PERIOD REVENUE (lines 3, 6, 10 and 13)		s .	Other liabilities (attach Form CD-FS-S12)
SUMMARY OF CAMPAIGN PERIOD EXP	ENECE		- <u> </u>
ELECTION EXPENSES (SUBJECT TO SPENDING LIMIT - USED WRIT DAY TO EL		Total	37 TOTAL (lines 33 to 36) \$
	LECTION DAY)	Total	e 37) Must equal line 26, pg 1
(15) Election expenses incurred by candidate (attach Form CD-FS-S05)			
<u> </u>		•	TATION OF CHIEF FINANCIAL OFFICER
(18) Election expenses paid by party on behalf of candidate Must equal line 11 above		•	TATION OF CHIEF FINANCIAL OFFICER DOCUMENTS ATTACHED TO THIS FINANCIAL STATEMENT
(17) Election expenses paid by constituency association(s) on behalf of candidate M	lust equal line 12 above		DOCUMENTS ATTACHED TO THIS FINANCIAL STATEMENT
	lust equal line 12 above	\$	DOCUMENTS ATTACHED TO THIS FINANCIAL STATEMENT if or Print-outs of online statements are acceptable. is from party (PA-AFS-305.1 / PA-CFS-305.1) and from constituency association (CA-AFS-305.1)
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17 Election expenses paid by constituency association(s) on behalf of candidate M 18 TOTAL (lines 15, 16 and 17) Note 3 EXPENSES (NOT SUBJECT TO SPENDING LIMIT) 19 Nomination deposit of candidate 20 Other expenses (attach Form CD-F8-506) 21 Transfers issued (attach Form CD-F9-502) 22 TOTAL (lines 19, 20 and 21) 23 TOTAL CAMPAIGN PERIOD EXPENSES (lines 18 and 22) CAMPAIGN PERIOD SURPLUS (DEFI	As a Candidate region of the contribution information of the contribution information on the contribution information of the contribution information of the contribution information of the contribution of t	S S CONTINUED ON PAGE 2 Print Name stered under the Election Financial statement and attaclections Alberta will maintain on OFS, and that failur leterlate financial filing subjections and the statement of the statement to ensure they at 17. Election expenses subject is be carried forward to this fine election expense limit for a lection expense expense limit for a lection expense limit for a lection expense e	DOCUMENTS ATTACHED TO THIS FINANCIAL STATEMENT Ind. Print-outs of online statements are acceptable. In strom party (PA-AFS-S05.1 / PA-CFS-S05.1) and from constituency association (CA-AFS-S05.1) Islection Expenses Subject to Spending Limit Other Assets (CD-FS-S08) CD-FS-S06) Funds on Loan (CD-FS-S09) Expenses Not Subject to Spending Limit Debts Incurred But Not Yet Billed (CD-FS-S11) CD-FS-S06) Debts Incurred But Not Yet Billed (CD-FS-S11) Accounts Receivable (CD-FS-S07) Other Liabilities (CD-FS-S11) NREPORTING AND ISSUANCE OF OFFICIAL CONTRIBUTION RECEIPTS Intributions accepted by this candidate's campaign have been recorded and confirmed. In the seek is campaign, lines 1 and 2 of this financial statement are recorded as "nil". In the section Finances and Contributions Disclosure Act: Intributions accepted by the contributors who contributed over \$250 in aggregate, based on the record all contributions and issue official contribution receipts by the filing deadline will to an automatic late filing fee and possible further penalties. Interest ATION OF CANDIDATE In and make public, a list of contributors who contributed over \$250 in aggregate, based on the record all contributions on dissue official contribution receipts by the filing deadline will to an automatic late filing fee and possible further penalties. In an analysible, a list of contributors who contributed over \$250 in aggregate, based on the to record all contributions and issue official contribution receipts by the filing deadline will to an automatic late filing fee and possible further penalties. In an analysible, a list of contributors who contributed over \$250 in aggregate, based on the to record all contributions and issue official contributions receipts by the filing deadline will rect to an automatic late filing fee and possible further penalties.
17 Election expenses paid by constituency association(s) on behalf of candidate M 18 TOTAL (lines 15, 16 and 17) Note 3 EXPENSES (NOT SUBJECT TO SPENDING LIMIT) 19 Nomination deposit of candidate 20 Other expenses (attach Form CD-F8-506) 21 Transfers issued (attach Form CD-F9-502) 22 TOTAL (lines 19, 20 and 21) 23 TOTAL CAMPAIGN PERIOD EXPENSES (lines 18 and 22) CAMPAIGN PERIOD SURPLUS (DEFI	As a Candidate regile of the contribution inform result in an incomp 1. LINES 11 & to this finance 2. LINES 12 & candidate m. 3. LINE 18: The Limits are ad-	S S CONTINUED ON PAGE 2 Print Name stered under the Election Financial statement and attaclections Alberta will mainta attion in OFS, and that failur leterlate financial filing subjection of the state of the	DOCUMENTS ATTACHED TO THIS FINANCIAL STATEMENT Condition
17 Election expenses paid by constituency association(s) on behalf of candidate M 18 TOTAL (lines 15, 16 and 17) Note 3 EXPENSES (NOT SUBJECT TO SPENDING LIMIT) 19 Nomination deposit of candidate 20 Other expenses (attach Form CD-F8-506) 21 Transfers issued (attach Form CD-F9-502) 22 TOTAL (lines 19, 20 and 21) 23 TOTAL CAMPAIGN PERIOD EXPENSES (lines 18 and 22) CAMPAIGN PERIOD SURPLUS (DEFI	As a Candidate regiliant of the control of the cont	S S CONTINUED ON PAGE 2 Print Name stered under the Election Financial statement and attaclications Alberta will mainta attoin in OFS, and that failure lete/late financial filing subjunction of the state of t	DOCUMENTS ATTACHED TO THIS FINANCIAL STATEMENT Condition

CD-FS-01 FINANCIAL STATEMENT - PAGE 1

► HEADER INFORMATION

	ELECTION FINANC	ES AND CONTR	IBUTIONS DISCLOSUR	EACT	>
25 😘	CANDIDATE CAM	PAIGN PERIO	D FINANCIAL STATI	EMENT	ONLY
elections		FORM CD-FS-01	Page 1 of 2		S S
GIGUIDA	Period From		_ to		0
		mm / dd / yyyy	mm / dd / yyyy		0
NAME OF REGISTERED C	ANDIDATE				
NAME OF REGISTERED PO	OLITICAL PARTY OR "INDEPI	ENDENT" NAME C	F ELECTORAL DIVISION		ED No.
effective regis	election - for "Period stration date of the ca months after election	andidate if late	r than February 1, a	nd for "Perio	od to" enter the
☐ Enter first and	l last name of the reg	gistered candid	late		
☐ Enter name o	f the registered politi	cal party or "in	dependent"		
☐ Enter name o	f the electoral divisio	n and electora	l division number		

▶SUMMARY OF CAMPAIGN PERIOD REVENUE

Line by line instructions for summarizing the campaign period revenue begin of the following page.

SUMMARY OF CAMPAIGN PERIOD REVENUE				
OPENING BALANCE	<u>Valued</u>	Money	<u>Total</u>	
Surplus from previous election campaign (attach Form CD-SUR-01)	\$	\$	\$	
2 Surplus from nomination contest campaign Must equal line 28 of NC-FS-01				
3 TOTAL (lines 1 and 2)	\$	_ \$	\$	
RECEIPTED CONTRIBUTIONS				
4 Contributions of \$250.00 or less	\$	\$	\$	
5 Contributions of \$250.01 and greater				
6 TOTAL (lines 4 and 5)	\$	\$	\$	
OTHER REVENUE		_		
7 Fund-raising functions (attach Form CD-FS-S01)			\$	
Transfers received (attach Form CD-FS-S02)				
Other income (attach Form CD-FS-S03)				
10 TOTAL (lines 7, 8 and 9)			\$	
PRE-PAID ELECTION EXPENSES / MATERIALS				
11) Paid by party on behalf of candidate Note 1			\$	
12) Paid by constituency association(s) on behalf of candidate	te Note 2			
13 TOTAL (lines 11 and 12)			\$	
14 TOTAL CAMPAIGN PERIOD REVENUE (lines 3, 6, 10 and	d 13)		\$	

CD-FS-01 FINANCIAL STATEMENT – PAGE 1 CONTINUED

	ENING BALANCE	<u>Valued</u>	<u>Money</u>	<u>Total</u>
(1)	Surplus from previous election campaign (attach Form CD-SUR-01)	\$	\$	\$
2	Surplus from nomination contest campaign Must equal line 28 of NC-FS-01			
3	TOTAL (lines 1 and 2)	\$	\$	\$
1. \$	Surplus from previous election campaign (att	ach Form CD-SU	JR-01)	
	☐ Enter in "Valued" column, the net value of el previous election		•	date's
	☐ Enter in "Money" column, the net amount of previous election	surplus funds ren	naining from candi	idate's
	$\hfill\Box$ Enter in "Total" column, the sum of "Valued"	and "Money" co	umns	
2. 5	Surplus from nomination contest campaign			
	☐ Enter in "Valued" column, the net value of go contestant's campaign	oods remaining fr	om nomination	
	$\hfill\Box$ Enter in "Money" column, the surplus funds	from nomination of	contestant's campa	aign
	☐ Enter in "Total" column, the sum of "Valued" from line 28 of the Nomination Contestant Fi			ual the amount
	☐ Not applicable for independent candidates			
3. 1	TOTAL			
	☐ Enter sum of lines 1 and 2 under each of the	"Valued". "Mone	v" and "Total" col	umns
		,	•	
RE(CEIPTED CONTRIBUTIONS			
	Contributions of \$250.00 or less	\$	\$	•
	Contributions of \$250.01 and greater	J	J	<u> </u>
_	TOTAL (lines 4 and 5)	\$	\$	\$
	ceipted Contributions" means contributions r			
	ribution receipts are issued. Contribution a			
	ee with the Contribution Report in Elections			n (OFS).
OFS	S enables users to generate and issue the of	inciai contributio	n receipts.	
4. (Contributions of \$250.00 or less			
	☐ Record on this line, amounts received from on to the candidate during the campaign period	contributors who c	contributed a total	of \$250.00 or less
	☐ Enter in "Valued" column, the total in-kind vareal property, goods or services received as		ty, goods or servic	es, or the use of
	☐ Enter in "Money" column, the total money recordit card etc.)	ceived as contribu	ıtions (cash, cheq	ue, e-transfer,
	☐ Enter in "Total" column, the sum of "Valued"	and "Money" amo	ounts	

CD-FS-01 FINANCIAL STATEMENT – PAGE 1 CONTINUED

5.	Contributions of \$250.01 and greater
	☐ Record on this line, amounts received from contributors who contributed a total of \$250.01 and greater to the candidate during the campaign period
	☐ Enter in "Valued" column, the total in-kind value of real property, goods or services, or the use of real property, goods or services received as contributions
	☐ Enter in "Money" column, the total money received as contributions (cash, cheque, e-transfer, credit card etc.)
	☐ Enter in "Total" column, the sum of "Valued" and "Money" amounts
ŝ.	TOTAL
	\square Enter sum of lines 4 and 5 under each of the "Valued", "Money" and "Total" columns
0	Ste: Registered candidates are allowed to contribute or spend personal funds for their own campaign up the contribution limit prescribed by section 17(1) of the EFCDA. For additional information on ntributors and contributions, reference the <u>Candidate Guide to the EFCDA</u> .
0	THER REVENUE
(Fund-raising functions (attach Form CD-FS-S01)
	Transfers received (attach Form CD-FS-S02)
_	Other income (attach Form CD-FS-S03)
(1	0 TOTAL (lines 7, 8 and 9) \$
7.	Fund-raising functions (attach Form CD-FS-S01)
	i dila-raising functions (attach i offit CD-i 3-301)
	☐ Enter net income from fund-raising event(s) held by or on behalf of candidate (net income is the gross income less contribution portion)
3.	☐ Enter net income from fund-raising event(s) held by or on behalf of candidate
3.	☐ Enter net income from fund-raising event(s) held by or on behalf of candidate (net income is the gross income less contribution portion)
3.	☐ Enter net income from fund-raising event(s) held by or on behalf of candidate (net income is the gross income less contribution portion) Transfers received (attach Form CD-FS-S02)
	 □ Enter net income from fund-raising event(s) held by or on behalf of candidate (net income is the gross income less contribution portion) Transfers received (attach Form CD-FS-S02) □ Enter total amount of transfers received □ If the candidate's party or constituency association provided the funds to pay the candidate's
	 □ Enter net income from fund-raising event(s) held by or on behalf of candidate (net income is the gross income less contribution portion) Transfers received (attach Form CD-FS-S02) □ Enter total amount of transfers received □ If the candidate's party or constituency association provided the funds to pay the candidate's nomination deposit to the returning officer, include \$500 on this line
	 □ Enter net income from fund-raising event(s) held by or on behalf of candidate (net income is the gross income less contribution portion) Transfers received (attach Form CD-FS-S02) □ Enter total amount of transfers received □ If the candidate's party or constituency association provided the funds to pay the candidate's nomination deposit to the returning officer, include \$500 on this line Other income (attach Form CD-FS-S03)
Э.	 □ Enter net income from fund-raising event(s) held by or on behalf of candidate (net income is the gross income less contribution portion) Transfers received (attach Form CD-FS-S02) □ Enter total amount of transfers received □ If the candidate's party or constituency association provided the funds to pay the candidate's nomination deposit to the returning officer, include \$500 on this line Other income (attach Form CD-FS-S03) □ Enter total amount of other income □ If the candidate or other person paid the candidate's nomination deposit to the returning officer,

CD-FS-01 FINANCIAL STATEMENT - PAGE 1 CONTINUED

PRE	E-PAID ELECTION EXPENSES / MATERIALS
11)	Paid by party on behalf of candidate Note 1 \$
12	Paid by constituency association(s) on behalf of candidate Note 2
13	TOTAL (lines 11 and 12) \$
11.	Paid by party on behalf of candidate (attach detailed list of dates/descriptions/amounts <i>or</i> a copy of applicable party detail schedule forms)
	☐ Enter total amount of election expenses paid by party on behalf of this candidate (expenses subject to the candidate's spending limit – used writ day to election day)
12.	Paid by constituency association(s) on behalf of candidate (attach detailed list of dates/descriptions/amounts or a copy of applicable constituency association detail schedule forms)
	☐ Enter total amount of election expenses paid by the constituency association(s) on behalf of this candidate (expenses subject to the candidate's spending limit – used writ day to election day)
13.	TOTAL
	☐ Enter sum of lines 11 and 12
14	TOTAL CAMPAIGN PERIOD REVENUE (lines 3, 6, 10 and 13)
14.	TOTAL CAMPAIGN PERIOD REVENUE
	☐ Enter sum of lines 3, 6, 10 and 13
	☐ If no revenue was received, enter "NIL"

▶SUMMARY OF CAMPAIGN PERIOD EXPENSES

Line by line instructions for summarizing the campaign period expenses begin of the following page.

SUMMARY OF CAMPAIGN PERIOD EXPENSES	
ELECTION EXPENSES (SUBJECT TO SPENDING LIMIT - USED WRIT DAY TO ELECTION DAY)	<u>Total</u>
15 Election expenses incurred by candidate (attach Form CD-FS-S05)	\$
16 Election expenses paid by party on behalf of candidate Must equal line 11 above	
17 Election expenses paid by constituency association(s) on behalf of candidate Must equal line 12 above	
18 TOTAL (lines 15, 16 and 17) Note 3	\$
EXPENSES (NOT SUBJECT TO SPENDING LIMIT)	
Nomination deposit of candidate	\$
Other expenses (attach Form CD-FS-S06)	
21 Transfers issued (attach Form CD-FS-S02)	
22 TOTAL (lines 19, 20 and 21)	\$
23 TOTAL CAMPAIGN PERIOD EXPENSES (lines 18 and 22)	\$

CD-FS-01 FINANCIAL STATEMENT – PAGE 1 CONTINUED

EL	ECTION EXPENSES (SUBJECT TO SPENDING LIMIT - USED WRIT DAY TO ELECTION DAY)	<u>Total</u>
15	Election expenses incurred by candidate (attach Form CD-FS-S05)	\$
16	Election expenses paid by party on behalf of candidate Must equal line 11 above	
17	Election expenses paid by constituency association(s) on behalf of candidate Must equal line 12 above	
18	OTAL (lines 15, 16 and 17) Note 3	\$
15.	Election expenses incurred by candidate (attach Form CD-FS-S05 + sub-sch	edules)
	$\hfill\Box$ Enter total amount of election expenses incurred by the candidate's campaign spending limit, used writ day to election day	- subject to the
16.	Election expenses paid by party on behalf of candidate	
	☐ Enter same amount that was recorded on line 11	
17.	Election expenses paid by constituency association(s) on behalf of candidate	te
	☐ Enter same amount that was recorded on line 12	
18.	TOTAL	
	☐ Enter sum of lines 15, 16 and 17	
E	(PENSES (NOT SUBJECT TO SPENDING LIMIT)	
19	Nomination deposit of candidate	\$
(20	Other expenses (attach Form CD-FS-S06)	
(21	,	
22	TOTAL (lines 19, 20 and 21)	\$
19.	Nomination deposit of candidate	
	☐ Enter \$500 only if the deposit was paid to the returning officer (requirement for nominated under <i>Election Act</i> , and to appear on election ballot)	candidate to be
20.	Other expenses (attach Form CD-FS-S06)	
	$\hfill\Box$ Enter total amount of all expenses incurred by the candidate's campaign – not spending limit	subject to the
21.	Transfers issued (attach Form CD-FS-S02)	
	☐ Enter total amount of transfers issued	
22.	TOTAL	
	☐ Enter sum of lines 10, 20 and 21	

CD-FS-01 FINANCIAL STATEMENT – PAGE 1 CONTINUED

23	TOTAL CAMPAIGN PERIOD EXPENSES (lines 18 and 22)	\$
23.	TOTAL CAMPAIGN PERIOD EXPENSES	
	☐ Enter sum of lines 18 and 22	
	☐ If no expenses were incurred, enter "NIL"	
▶C	AMPAIGN PERIOD SURPLUS (DEFICIT)	
	CAMPAIGN PERIOD SURPLUS (DEFICIT)	<u>Total</u>
24	TOTAL CAMPAIGN PERIOD REVENUE (line 14)	\$
25	TOTAL CAMPAIGN PERIOD EXPENSES (line 23)	\$
26	CAMPAIGN PERIOD SURPLUS (DEFICIT) (line 24 less line 25)	\$
┖		CONTINUED ON PAGE 2
24.	TOTAL CAMPAIGN PERIOD REVENUE	
	☐ Enter same amount that was recorded on line 14	
25.	TOTAL CAMPAIGN PERIOD EXPENSES	
	☐ Enter same amount that was recorded on line 23	
26.	CAMPAIGN PERIOD SURPLUS (DEFICIT)	
	☐ Subtract line 25 from line 24	
	☐ A negative result indicates a deficit and should be indicated as a negative nume.g\$1,398.50 or (\$240.03) etc.	ber

CD-FS-01 FINANCIAL STATEMENT - PAGE 2

► HEADER INFORMATION

	ELECTION FINANCES	AND CONTRIBUTION	IS DISCLOSURE ACT	>
elections &	CANDIDATE CAMPAI	GN PERIOD FINA RM CD-FS-01 Page 2 o		SE USE ONLY
GIGUIDE	Period From	to		OFFICE
NAME OF REGISTERED CA		/ dd / yyyy	mm / dd / yyyy	
TWINE OF RESISTERED OF	HODAL			
NAME OF REGISTERED PO	DLITICAL PARTY OR "INDEPENDENT"	NAME OF ELECTO	ORAL DIVISION	ED No.
effective regis date that is 2 ☐ Enter first and	l election - for "Period Fron stration date of the candid months after election day d last name of the register of the registered political pa	ate if later than F or the date the o ed candidate	ebruary 1, and for "Pe candidate withdrew, as	riod to" enter the
☐ Enter name o				

▶ STATEMENT OF ASSETS AND LIABILITIES

Line by line instructions for summarizing the statement of assets and liabilities begins on the following page.

	STATEMENT C	OF ASSETS AND LIABILITIES	
ASSETS	<u>Total</u>	LIABILITIES	<u>Total</u>
27) Cash on deposit	\$	33 Funds on loan (attach Form CD-FS-S09)	\$
28 Petty cash & other funds		Accounts payable to suppliers (attach Form CD-FS-S10)	
Accounts receivable (attach Form CD-FS-S07)		Debts incurred but not yet billed (attach Form CD-FS-S11)	
(30) Bonds, stocks and securities		Other liabilities (attach Form CD-FS-S12)	
Other assets at cost (attach Form CD-FS-S08)			
32 TOTAL (lines 27 to 31)	\$	37 TOTAL (lines 33 to 36)	\$
38 NET ASSETS (LIABILITIES) (line 3	2 less line 37) Must equa	Il line 26, pg 1	\$

CD-FS-01 FINANCIAL STATEMENT – PAGE 2 CONTINUED

AS	SETS	<u>Total</u>	
27)	Cash on deposit	\$	
28	Petty cash & other funds		
29	Accounts receivable (attach Form CD-FS-S07)		
(30)	Bonds, stocks and securities		
(31)	Other assets at cost		
(32)	(attach Form CD-FS-S08) TOTAL (lines 27 to 31)	\$	
(32)	TOTAL (IIIIes 27 to 31)		
27.	Cash on deposit		
	☐ If a campaign accordance accordance ☐	ount(s) was used, enter	the account(s) balance as at the last day of the
	 Attach a copy o all transactions 	f all bank statements fo	or the campaign period, or an online print-out of
	☐ If no campaign acc	count was used (only p	ersonal funds were used), enter NIL
	· -		ceipt slip etc., in lieu of bank statements
28.	Petty cash & other for	unds	
	☐ Enter total amount	of any petty cash fund	s remaining as at the last day of the campaign period
29.	Accounts receivable	(attach Form CD-FS	·S07)
	☐ Enter total amount	of accounts receivable)
		•	paid to the returning officer, and if the campaign retur 500 deposit refund on this line
30.	Bonds, stocks and s	ecurities	
	☐ Enter total value he	eld in investments as a	t the last day of the campaign period
31.	Other assets at cost	(attach Form CD-FS-	S08)
	☐ Enter total amount	of other assets at cost	

32. TOTAL

☐ Enter sum of lines 27, 28, 29, 30 and 31

CD-FS-01 FINANCIAL STATEMENT – PAGE 2 CONTINUED

LIA	ILITIES <u>Total</u>
(33)	Funds on loan (attach Form CD-FS-S09) \$
34	Accounts payable to suppliers attach Form CD-FS-S10)
35	Debts incurred but not yet billed attach Form CD-FS-S11)
(36)	Other liabilities (attach Form CD-FS-S12)
37	**TOTAL (lines 33 to 36)
33.	Funds on loan (attach Form CD-FS-S09)
	☐ Enter total amount of funds on loan from a financial institution
34.	Accounts payable to suppliers (attach Form CD-FS-S10)
	☐ Enter total amount of accounts payable
35.	Debts incurred but not billed (attach Form CD-FS-S11)
	☐ Enter total amount of debts incurred but not yet billed
36.	Other Liabilities (attach Form CD-FS-S12)
	☐ Enter total amount of other liabilities
	☐ If the candidate's nomination deposit refund is owed to the candidate or other person, or to the candidate's party or constituency association, include the \$500 owed on this line
37.	TOTAL
	☐ Enter sum of lines 33, 34, 35 and 36
(38)	NET ASSETS (LIABILITIES) (line 32 less line 37) Must equal line 26, pg 1 \$
38.	NET ASSETS (LIABILITIES)
JU.	•
	□ Subtract line 37 from line 32
	☐ A negative result indicates a deficit and should be indicated as a negative number
	e.g\$1,398.50 or (\$240.03) etc.
	☐ Amount should agree with line 26; if not, review report and supporting schedules for accuracy

CD-FS-01 FINANCIAL STATEMENT - PAGE 2 CONTINUED

►ATTESTATION OF CHIEF FINANCIAL OFFICER

ATTESTATION OF CHIEF FINANCIAL OF	FICER
CONFIRMATION OF DOCUMENTS ATTACHED TO THIS FINA	
The following documents are attached as applicable:	
Copies of bank statements for the reporting period. Print-outs of online statements are acceptate	able.
Copies of election expense report sub-schedules from party (PA-AFS-S05.1 / PA-CFS-S05.1)) and from constituency association (CA-AFS-S05.1)
☐ Fund-raising Functions (CD-FS-S01) ☐ Election Expenses Subject to Spending Limit	Other Assets (CD-FS-S08)
Transfer Detail (CD-FS-S02) (CD-FS-S05)	Funds on Loan (CD-FS-S09)
Other Income (CD-FS-S03) Expenses Not Subject to Spending Limit	Accounts Payable (CD-FS-S10)
(CD-FS-S06)	Debts Incurred But Not Yet Billed (CD-FS-S11)
Accounts Receivable (CD-FS-S07)	Other Liabilities (CD-FS-S12)
CONFIRMATION OF CONTRIBUTION REPORTING AND ISSUANCE OF OFF	FICIAL CONTRIBUTION RECEIPTS
The following tasks are completed as applicable:	-i b b
Using the Online Financial System (OFS), all contributions accepted by this candidate's campa Using OFS, official contribution receipts have been issued to all contributors.	aign nave been recorded and confirmed.
Amounts recorded on lines 1 and 2 of this financial statement agree with receipted contribution	ns recorded and confirmed in OFS
No contributions were accepted by this candidate's campaign; lines 1 and 2 of this financial statement agree with receipted contribution.	
As a Chief Financial Officer registered under the Election Finances and Contributions Disclosur	
- I certify that this financial statement and attachments accurately and completely reflect all fina	
- I understand that Elections Alberta will maintain and make public, a list of contributors who c	ontributed over \$250 in aggregate, based on the
contribution information in OFS, and that failure to record all contributions and issue official co	ontribution receipts by the filing deadline will result
in an incomplete/late financial filing subject to an automatic late filing fee and possible further p	penalties.
>	◀
Print Name Signature	mm / dd / yyyy
 ☐ Under "Confirmation of Contribution Reporting and Issuance mark boxes as applicable ☐ Read CFO attestation, then print name, sign with ink, and enterprint of the sign with ink and enterprint of the sign with ink, and	nter the date ncial transactions of my election campaign. ntributed over \$250 in aggregate, based on the
incomplete/late financial filing subject to an automatic late filing fee and possible further penalti	
>	•
Print Name Signature	mm / dd / yyyy
☐ Read candidate attestation, then print name, sign with ink , a	and enter the date
NOTES FOR COMPLETION OF THIS FORM	
NOTES FOR COMPLETION OF THIS FOR	
1. LINES 11 & 16: Election expenses subject to the candidate's spending limit paid by the party on I	behalf of this candidate must be carried forward to this
financial statement to ensure they are counted toward the candidate's spending limit. 2. LINES 12 & 17: Election expenses subject to the candidate's spending limit that were <u>paid by col</u>	netituoney accociation(e) on bobalf of this candidate must
be carried forward to this financial statement to ensure they are counted toward the candidate's s	
3. LINE 18: The election expense limit for a registered candidate in respect of an election in an elec	
adjusted in accordance with EFCDA section 41.5.	. , , ,
FORWARD SIGNED ORIGINAL TO ELECTIONS ALBERTA	OFFICE USE ONLY
Suite 100, 11510 Kingsway NW, Edmonton, AB T5G 2Y5 780.427.7191	ENTERED:
NOTE: TO BE RECEIVED AT ELECTIONS ALBERTA BY 4:30 PM 4 MONTHS AFTER POLLING DA	AT

 $\hfill\square$ Make note of the information provided, and contact Elections Alberta for any questions

FINANCIAL STATEMENT SUPPORTING SCHEDULES

Complete supporting schedules and sub-schedules to provide details for the amounts reported on the financial statement, and attach with the financial statement. Nil schedules or sub-schedules do not need to be completed or attached.

CANDIDATE SURPLUS FROM PREVIOUS ELECTION CAMPAIGN – FORM CD-SUR-01

NAME OF REGISTERED	SURPLUS FROM PRE	O CONTRIBUTIONS DISCLOS ANDIDATE EVIOUS ELECTION CAI RM CD-SUR-01	ONLY	
	PREVIOUS	S ELECTION CAMPAIGN		
YEAR - 20	☐ GENERAL ELECTION ☐ BY	-ELECTION		
NAME OF REGISTERED I	ED No.			
	CURRENT	ELECTION CAMPAIGN		·
YEAR - 20	☐ GENERAL ELECTION ☐ BY	-ELECTION		
NAME OF REGISTERED I	POLITICAL PARTY OR "INDEPENDENT"	NAME OF ELECTORAL DIVISIO	N	ED No.
(as reported on p	ciation / bank charges / other	\(\sum_{\text{lued}}\)	Money \$	Total
5 NET SURPLU	lyments issued (provide details below) JS of current campaign period financial statement CD-F		\$	<u> </u>
	TRANSF	ER/PAYMENT DETAILS		
Date	Transfers/payments issued to			Amount
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
		(must agree w	ith line 4 above) TOTAL	\$

See next page for instructions on completing this form.

CANDIDATE SURPLUS FROM PREVIOUS ELECTION CAMPAIGN - FORM CD-SUR-01 CONTINUED

	At	the top of the form, enter name of the registered candidate
	ge	nder "Previous Election Campaign", enter year of the candidate's previous election, indicate eneral election or by-election, enter name of party that supported the candidate (or enter nadependent"), and enter name of the electoral division for which candidate was registered
	el	nder "Current Election Campaign", enter year of the candidate's current election, indicate general ection or by-election, enter name of party supporting the candidate (or enter "independent"), and name of the electoral division for which candidate is registered
1.	Sui	rplus from previous election
		Enter in "Valued" column, the original value of election goods reported as assets on candidate's previous campaign period financial statement
		Enter in "Money" column, the original surplus funds reported on candidate's previous campaign period financial statement
		Enter in "Total" column, the sum of "Valued" and "Money" amounts
2.	Inte	erest earned
		Enter in "Money" column, total interest earned on surplus funds between campaign periods
3.	Val	ue depreciation / bank charges / other
		Enter as an expense in "Valued" column, the depreciation on the value of election goods between campaign periods
		Enter as an expense in "Money" column, total bank charges & other fees applied between campaign periods
		Enter in "Total" column, the sum of "Valued" and "Money" expense amounts
4.	Tra	nsfers / payments issued*
		Enter as an expense in "Valued" column, any transfers of election goods between campaign periods
		Enter as an expense in "Money" column, any transfers or payments from the surplus trust account between campaign periods
		Enter in "Total" column, the sum of "Valued" and "Money" expense amounts
		Space is provided on the form to provide transfer/payment details
5.	NE	T SURPLUS
		Enter sum of lines 1, 2, 3 and 4 under each of the "Valued", "Money", and "Total" columns, and report on line 1 of the financial statement (CD-FS-01)

FUND-RAISING FUNCTIONS - FORM CD-FS-S01

47		ICES AND CONTRI JND-RAISING F			CONLY		
elections	Period from	FORM CD-FS	5-S01 to		FICEUSE		
	-	mm / dd / yyyy	тт	r / dd / yyyy	6		
NAME OF REGISTERED	CANDIDATE	PARTY ABBREV.	NAME OF ELE	CTORAL DIVISION			ED No.
Date	Description			Gross income	Less contribution portion (if any)	Net fun	d-raising
				\$	\$	\$	
				\$	\$	\$	
				e e		e e	

- ☐ For each fund-raising function held:
 - Enter date of event
 - Enter brief description
 - Enter total amount of ticket/admission proceeds in "gross income" column
 - Enter portion of proceeds deemed as contribution revenue in "contribution portion" column
 - Subtract contribution portion from gross income and enter result in "net fund-raising income" column
- ☐ Sum total net fund-raising income column and enter amount on line 7 of the financial statement (CD-FS-01)

Note: Refer to the <u>Candidate Guide to the EFCDA</u> and section 23 of the EFCDA for information regarding the portion of a ticket or admission price that must be reported as a contribution.

TRANSFER DETAIL - FORM CD-FS-S02

	ELECTION F		NTRIBUTIONS DISCLOSURE ER DETAIL	ACT		
lections of			CD-FS-S02	EUSEOI		
GIONIDO	Period from		to	Ē		
		mm / dd / yyyy	mm / dd / yyyy	8		
NAME OF REGISTERED	CANDIDATE	PARTY ABBREV.	NAME OF ELECTORAL DIVISION	N		ED No.
Date	Transfers received from (r	name of entity)			Value	
					\$	
					\$	
					œ.	

- ☐ For each transfer <u>received</u>:
 - Enter date the transfer was received
 - Enter name of registered party, registered constituency association, registered candidate, or registered leadership contestant that issued the transfer
 - Enter amount of the transfer
- ☐ Sum total transfers received and enter amount on line 8 of the financial statement (CD-FS-01)

Note: If the candidate's party or constituency association provided the funds to pay the candidate's nomination deposit to the returning officer, include \$500 as a transfer received from the party or constituency association, as the case may be.

TRANSFER DETAIL - FORM CD-FS-S02 CONTINUED

Transfers issued to (name of entity)	Value
	\$
	\$
	S

- ☐ For each transfer issued:
 - Enter date the transfer was issued
 - Enter name of the registered party, registered constituency association, registered candidate, or registered leadership contestant that received the transfer
 - Enter amount of the transfer
- ☐ Sum total transfers issued and enter amount on line 21 of the financial statement (CD-FS-01)

OTHER INCOME - FORM CD-FS-S03

		ELECTION FI	NANCES AND COL	NTRIBUTIONS DISCLOSURE AC	T		
_	4		OTHER	INCOME	ONLY		
ctic	ns vtQ		FORM C	D-FS-S03	n se		
elegip	8.	Period from		to	Ë		
		_	mm / dd / yyyy	mm / dd / yyyy	ō		
NAME OF RE	GISTERED CANDID	ATE	PARTY ABBREV.	NAME OF ELECTORAL DIVISION		E	ED No.
Date	Source		<u> </u>	Nature of Income		Amount	
						\$	
						\$	
						Œ	

- ☐ For other income received that has not been reported on lines 1 to 8 of the financial statement:
 - Enter date the income was received
 - Enter source and nature of the income
 - Enter amount of the income
- ☐ Sum total other income and enter amount on line 9 of the financial statement (CD-FS-01)

Note: Examples of other income include:

- anonymous valued or money amounts received of \$50 or less
- collections from general meetings (e.g. pass the hat)
- interest earned on investments and/or bank deposits
- selling price of any goods and services sold (e.g. pins, buttons, etc.)
- funds provided by the candidate or other person to pay the candidate's \$500 nomination deposit, only if the candidate or other person will receive the deposit refund back

ELECTION EXPENSES SUBJECT TO SPENDING LIMIT - SUMMARY REPORT EODM CD-ES-S05

elections ELE	ECTION EXPENSES SUBJE SUMMARY F FORM CD-F	REPORT	SURE ACT DING LIMIT	CEUSEONLY
	Period from	to		F.
NAME OF REGISTERED CANDIDATE	mm ł dd ł yyyy PARTY ABBREV.	mm / dd NAME OF ELECTOR	****	ED No.
Expense Type	•	•	Sub-Total	Schedule Attached?
Advertising, posters, pamphle	ts, and promotional		\$	CD-FS-S05-SS01
2) Furniture and equipment rent	3l		\$	CD-FS-S05-SS02
(3) Honoraria and salaries			\$	CD-FS-S05-SS03
Office occupancy (rent, utilities)	s), meeting space, telephone and (office supplies	\$	CD-FS-S05-SS04
5) Polling (opinion surveys, mark	ket research)		\$	CD-FS-S05-SS05
6 Signs / structural support			\$	CD-FS-S05-SS06
7) Other expenses			\$	CD-FS-S05-SS07
<u> </u>	must agree with financial stateme	ent line 15) TOTAL	\$	

- - Each sub-total comes from completing a detailed sub-schedule (form numbers listed in right-hand column above; sub-schedule forms not shown in this guide)
 - For each applicable sub-schedule:
 - o Enter date
 - o Enter supplier and brief description
 - Enter amount of each expense
- ☐ Sum total all expense types on the above summary report, and enter amount on line 15 of the financial statement (CD-FS-01)

	elections oliperto			ECT TO	S DISCLOSURE ACT D SPENDING LIMIT)		OFFICE USE ONLY	
(le alper	Period from		to			E E	
1			mm / dd / yyyy		mm / dd / yyyy		6	
NAM	E OF REGIST	ERED CANDIDATE	PARTY ABBREV.	NAME O	F ELECTORAL DIVISION			ED No.
		1			Campaign Expenses			
Date	1	Supplier and Description			Outside Election Period SEE NOTE 1 BELOW	or	Other Expens	
					\$		\$	
					\$		\$	
					¢	_	¢	
	 Ente Ente Ente which A B B B C 	candidates) r date of each expense r supplier and brief descrip r amount of each expense h can include Advertising or promotional Distribution, broadcast or p by any other means includi Remuneration (honoraria, s Expenses paid for a persor Meeting space Other	in the Campai material of any ublication of ac ng by the use o salaries)	gn Exp kind dvertisi of a ca	enses Outside Electi ng or promotional ma pital asset	ateri	ial in any m	edia or
	Sub-total	l all expenses in this colum	ın					
AN	D							
		Other Expenses, expense exempt from the spendin		curred	/ used outside <i>or</i> dur	ing	the election	period
	• Ente	r date of each expense						
	• Ente	r supplier and brief descrip	tion for each e	xpense	j			
		r amount of each expense		-		inc	dudo	
		•		Apense	55 Columni, Willom Cari	1110	Juuc	
	0 (0 (0 (0 (Candidate's travel expense Candidate's child care expe Care for a person with a ph provides such care Candidate's expenses relat Audit & professional fees n ncidental expenses by or o	enses lysical or mentated ted to a disabili ecessary for th	ity of th	e candidate lidate's compliance w			ally
	Sub-total	l all expenses in this colum	ın					
		•						
	Sum total the amounts from the two columns and enter amount on line 20 of the financial statement (CD-FS-01)							

ACCOUNTS RECEIVABLE - FORM CD-FS-S07

lections		ACCOUNTS RE	CCES AND CONTRIBUTIONS DISCLOSURE ACT ACCOUNTS RECEIVABLE FORM CD-FS-S07		
Gigge	Period from	om to mm / dd / yyyy mm / dd / yyyy		OFFIC	
NAME OF REGISTERED CANDIDATE		PARTY ABBREV.	NAME OF ELECTORAL DIVISION	·	ED No.
Date	Debtor		Nature of Receivable		Amount
					\$
					\$
					s

- ☐ For any amounts owed to the candidate's campaign but not yet received as at the end of the campaign period:
 - Enter date the receivable was incurred by the debtor (the individual, organization, or business owing the amount)
 - Enter name of the debtor
 - Enter brief description of the receivable
 - Enter amount of the receivable
- ☐ Sum total accounts receivable and enter amount on line 29 of financial statement (CD-FS-01)

Note: Examples of accounts receivable may include the candidate's nomination deposit refund of \$500, or contributions received but not yet deposited etc.

OTHER ASSETS AT COST - FORM CD-FS-S08

ctions &		NCES AND CONTRI DTHER ASSETS FORM CD-FS				
ele dipe.	Period from _	mm / dd / yyyy	to	_		
NAME OF REGISTERED CANDIDATE			NAME OF ELECTORAL DIVIS	SION		ED No.
Date	Description	•			Amount	•
					\$	
					\$	
					Œ	

- ☐ For other assets of the candidate's campaign that have not been reported on lines 27 to 30 of the financial statement:
 - Enter date the asset was acquired / received
 - Enter brief description
 - Enter purchase price / value of the asset
- ☐ Sum total other assets and enter amount on line 31 of the financial statement (CD-FS-01)

Note: Examples of other assets may include membership shares in a credit union, contributions received but not yet deposited, or election goods to be re-used at a future election.

TERMS AND DETAILS OF LOANS - FORM CD-FS-S09

•	ELECTION FINANC	CES AND CONTRI	BUTIONS DISCLOSURE ACT						
4	TERM	IS AND DETAIL	LS OF LOANS	OFFICE USE ONLY					
ctions		FORM CD-FS-S09		35					
election.	Period from		to	0F0					
		mm / dd / yyyy	mm / dd / yyyy	150.11					
NAME OF REGISTERED	CANDIDATE	PARTY ABBREV.	NAME OF ELECTORAL DIVISION	ED No.					
		SUMM	ARY	•					
Total number of loa	Total number of loans:								
Total amount owing on all outstanding loans (must agree with financial statement line 33)									
LOAN INFORMATION - LOAN #1									
Name and addres	s of lender:								
Original loan amo	unt: \$								
Total Interest:	\$								
Total payments m									
Current balance o									
Term:	wing.								
GUARANTOR DETAIL									
	Full Name and Address of G	uarantor							
9									
s									
s									
s									
PAYMENT DETAILS									
	Full Name and Address of Pa	ayer		Amount					
		-		s					
				s					
				s					
				s					
	L	OAN INFORMAT	ION - LOAN #2						
Name and addres	s of lander								
Original loan amo									
Total Interest:	\$								
Total payments m	ade: \$								
Current balance o	wing: \$								
Term:									
GUARANTOR DETAIL									
Amount	Full Name and Address of G	uarantor							
\$									
\$									
\$ 									
5									
PAYMENT DETAILS Date Full Name and Address of F		aver		Amount					
Date	i un Maine and Address of P.	ayei							
				\$					
				s s					
				*					

See next page for instructions on completing this form.

TERMS AND DETAILS OF LOANS - FORM CD-FS-S09 CONTINUED

☐ Enter total amount owing on all outstanding loans as at the end of the campaign period, and enter the amount on line 33 of the financial statement (CD-FS-01)

☐ For each loan:

- Enter name and address of the lender (financial institution)
- Enter original loan amount
- Enter total interest accrued to date
- Enter total payments made
- Enter current balance owing
- Enter terms
- Enter guarantor details including amount(s) guaranteed, guarantor name(s) and address(es)
- Enter payment details including date(s) and amount(s) paid, payer name(s) and address(es)

Note: Refer to the <u>Candidate Guide to the EFCDA</u> and Part 5 of the EFCDA for information regarding loans and guarantees.

ACCOUNTS PAYABLE - FORM CD-FS-S10

ctions	ELECTION FINA	ANCES AND CONTRIBUTIONS DISCLOSURE ACT ACCOUNTS PAYABLE FORM CD-FS-S10		USEONLY	
eledipe.	Period from	mm / dd / yyyy	to	OFFCE	
NAME OF REGISTERED CANDIDATE		PARTY ABBREV.	NAME OF ELECTORAL DIVISION	-	ED No.
Date	Supplier	•	Description		Amount
					\$
					\$
					S

- ☐ For any invoices from suppliers that were not yet paid by the candidate's campaign as at the end of the campaign period:
 - Enter date of the invoice
 - Enter name of the supplier
 - Enter brief description the good or service
 - · Enter amount of the invoice
- ☐ Sum total accounts payable and enter amount on line 34 of the financial statement (CD-FS-01)

DEBTS INCURRED BUT NOT YET BILLED - FORM CD-FS-S11

octions			BTS INCURRED BUT NOT YET BILLED FORM CD-FS-S11			USEONLY	
elegiper		Period from	mm / dd / yyyy	to		OFFICE	
NAME OF REGISTERED CANDIDATE			PARTY ABBREV.	NAME OF ELECTOR	AL DIVISION		ED No.
Date	Supplier			Description			Amount
							\$
							\$
							S

- ☐ For any debts owing to suppliers that were not yet billed (invoiced) as at the end of the campaign period:
 - Enter date the debt was incurred
 - Enter name of the supplier
 - Enter brief description of the good or service
 - Enter amount owed / yet to be billed (invoiced)
- ☐ Sum total debts incurred but not yet billed and enter amount on line 35 of the financial statement (CD-FS-01)

OTHER LIABILITIES - FORM CD-FS-S12

ections	ELECTION FINA	OTHER LIAB	OTHER LIABILITIES FORM CD-FS-S12		
elegipe.	Period from	mm / dd / yyyy	to	OFFCE	
NAME OF REGISTERED CANDIDATE		PARTY ABBREV.	NAME OF ELECTORAL DIVISION	·	ED No.
Date	Supplier		Description		Amount
					\$
					\$
					S

- ☐ For any liabilities (financial obligations) that were outstanding as at the end of the campaign period and have not been reported on lines 33 to 35:
 - Enter date the liability was incurred
 - Enter name of the supplier
 - Enter brief description
 - Enter amount of the liability
- ☐ Sum total other liabilities and enter amount on line 36 of the financial statement (CD-FS-01)

Note: An example of other liabilities is the candidate's nomination deposit refund of \$500 owed back to the candidate or other person, or to the candidate's party or constituency association, as the case may be.



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Website: www.elections.ab.ca Email: finance@elections.ab.ca