



Election Third Party Advertiser

Annual Financial Statement

Form: E-TPA-AFS-01

January 1, 2019 to December 31, 2019

OFFICE USE ONLY

THIRD PARTY NAME :

PAGE 1 OF 2

INCOME STATEMENT

REVENUE:

RECEIPTED CONTRIBUTIONS

	<u>Valued</u>	<u>Money</u>	<u>Totals</u>
① Contributions of \$250.00 or less	\$ _____	\$ _____	\$ _____
② Contributions of \$250.01 and greater	_____	_____	_____
③ SUB-TOTAL (lines 1 and 2)	_____	_____	\$ _____

FUND-RAISING & OTHER REVENUE

④ Fund-raising functions (attach schedule E-TPA-AFS-S01)			\$ _____
⑤ Transfers Received (attach schedule E-TPA-AFS-S02)			_____
⑥ Other Income (attach schedule E-TPA-AFS-S03)			_____
⑦ SUB-TOTAL (lines 4, 5 and 6)			\$ _____
⑧ TOTAL REVENUE (lines 3 and 7)			\$ _____

EXPENSES:

⑨ Transfers Issued (attach schedule E-TPA-AFS-S02)			_____
⑩ TOTAL EXPENSES (lines 9)			\$ _____
⑪ SURPLUS (DEFICIT) (line 8 less line 10)			\$ _____

BALANCE SHEET

ASSETS

Totals

LIABILITIES

Totals

⑫ Cash	\$ _____	⑬ Accounts payable (attach schedule E-TPA-AFS-S04)	\$ _____
⑬ Accounts receivable (attach schedule E-TPA-AFS-S04)	_____	⑭ Loans payable (attach schedule E-TPA-AFS-S08)	_____
⑭ Pre-Paid Election Advertising Costs (attach schedule E-TPA-AFS-S05) - Note 1	_____		
⑮ Other assets (at cost) (attach schedule E-TPA-AFS-S06)	_____		
⑯ TOTAL ASSETS (lines 12 to 15)	\$ _____	⑰ TOTAL LIABILITIES (lines 17 and 18)	\$ _____
⑲ NET ASSETS (LIABILITIES) (line 16 less line 19) <i>Must be the same as line 24</i>			\$ _____

CONSOLIDATION

Totals

⑲ NET ASSETS (LIABILITIES) FROM PREVIOUS ANNUAL FINANCIAL STATEMENT	\$ _____
⑲ SURPLUS (DEFICIT) FROM ELECTION ADVERTISING PERIOD FINANCIAL STATEMENT	\$ _____
⑲ CURRENT SURPLUS (DEFICIT) (line 11)	\$ _____
⑲ NET ASSETS (LIABILITIES) (lines 21 and 22 and 23) <i>Must be the same as line 20</i>	\$ _____



Election Third Party Advertiser

Annual Financial Statement

Form: E-TPA-AFS-01

January 1, 2019 to December 31, 2019

OFFICE USE ONLY

THIRD PARTY NAME :

PAGE 2 OF 2

SCHEDULES AND ATTACHMENTS TO THIS FINANCIAL STATEMENT

The following documents are attached as applicable:

- Copies of all bank account statements & cancelled cheques for the year
Fund-raising Functions (E-TPA-AFS-S01)
Transfer Details Report (E-TPA-AFS-S02)
Other Income (E-TPA-AFS-S03)
Accounts Receivable (E-TPA-AFS-S04)
Pre-Paid Election Advertising Costs (E-TPA-AFS-S05)
Other Assets (at cost) (E-TPA-AFS-S06)
Accounts Payable (E-TPA-AFS-S07)
Loans Payable (E-TPA-AFS-S08)

ATTESTATION OF PRINCIPAL OFFICERS

I understand and certify that:

- These financial statements, including attachments, accurately and completely reflect all financial transactions and balances of this third party advertiser.
- Elections Alberta maintains and makes public a list of contributors who contributed over \$250 in aggregate, based on reported contribution information.
- Failure to file these financial statements by the March 31st filing deadline will result in an automatic late filing fee and possible further penalties.

Primary Contact (state position) Signature mm / dd / yyyy
Chief Financial Officer Signature mm / dd / yyyy

NOTES

- 1. Pre-Paid Election Advertising Costs include the value of acquired goods and/or services, not consumed at the end of the fiscal period, that are intended to be used in a future third party election advertising campaign.
2. The Chief Financial Officer of a registered third party that accepts election advertising contributions or incurs election advertising expenses outside of the return period in subsection (1) shall file a report with the Chief Electoral Officer on or before March 31 of each year for the preceding calendar year (EFCDA, Section 44.9(3)).

FORWARD SIGNED ORIGINAL TO ELECTIONS ALBERTA

Suite 100, 11510 Kingsway NW, Edmonton, AB T5G 2Y5
Phone: 780.427.7191 Toll-free: 310.0000 then 780.427.7191 Email: finance@elections.ab.ca



FUND RAISING FUNCTIONS

Form: E-TPA-AFS-S01

OFFICE USE ONLY

THIRD PARTY NAME :

Date	Description	Gross income	Less contribution portion (if any)	Net fund-raising income
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$
TOTAL				\$

NOTES

1. Total must agree with the Election Third Party Advertiser Annual Financial Statement, line 4.

COMMENTS BY THE THIRD PARTY CHIEF FINANCIAL OFFICER



TRANSFER DETAILS REPORT

Form: E-TPA-AFS-S02

OFFICE USE ONLY

THIRD PARTY NAME :

Date	Transfer Received From: (Name of Entity)	Amount
		\$
		\$
		\$
		\$
		\$
		\$

TOTAL

\$

Date	Transfer Issued To: (Name of Entity)	Amount
		\$
		\$
		\$
		\$
		\$
		\$

TOTAL

\$

NOTES

1. A registered third party that operates an advertising account may transfer amounts:
 - (a) from its election advertising account to the election advertising accounts of other registered third parties,
 - (b) from its political advertising account to the political advertising accounts of other registered third parties,
 - (c) from its election advertising account to its political advertising account, or
 - (d) from its election advertising account to the political advertising accounts of other registered third parties.

2. Funds held in a political advertising account shall not:
 - (a) be transferred to the third party's election advertising account, if the third party has such an account, or
 - (b) to the election advertising account of another third party.

COMMENTS BY THE THIRD PARTY CHIEF FINANCIAL OFFICER

Supporting attachment to E-TPA-AFS-01

All attestations as to the accuracy of the Election Third Party Advertiser Annual Financial Statement apply.



OTHER INCOME

Form: E-TPA-AFS-S03

OFFICE USE ONLY

THIRD PARTY NAME :

Date	Source of Income	Nature of Income	Amount
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$

TOTAL \$

NOTES

1. Total must agree with the Election Third Party Advertiser Annual Financial Statement, line 6.

COMMENTS BY THE THIRD PARTY CHIEF FINANCIAL OFFICER

Supporting attachment to E-TPA-AFS-01
All attestations as to the accuracy of the Election Third Party Advertiser Annual Financial Statement apply.



PRE-PAID ELECTION ADVERTISING COSTS

SUMMARY REPORT

Form: E-TPA-AFS-S05

OFFICE USE ONLY

THIRD PARTY NAME :

Expense Type		Schedule Attached?
① Administration & Office Costs	\$ <input type="text"/>	E-TPA-AFS-S05-SS01 <input type="checkbox"/>
② Honoraria & Salaries	\$ <input type="text"/>	E-TPA-AFS-S05-SS02 <input type="checkbox"/>
③ Paid Advertising	\$ <input type="text"/>	E-TPA-AFS-S05-SS03 <input type="checkbox"/>
④ Polling & Research	\$ <input type="text"/>	E-TPA-AFS-S05-SS04 <input type="checkbox"/>
⑤ Production Costs	\$ <input type="text"/>	E-TPA-AFS-S05-SS05 <input type="checkbox"/>
⑥ Promotional Materials	\$ <input type="text"/>	E-TPA-AFS-S05-SS06 <input type="checkbox"/>
⑦ Public Relations	\$ <input type="text"/>	E-TPA-AFS-S05-SS07 <input type="checkbox"/>
⑧ Technology Costs	\$ <input type="text"/>	E-TPA-AFS-S05-SS08 <input type="checkbox"/>
⑨ Other Costs	\$ <input type="text"/>	E-TPA-AFS-S05-SS09 <input type="checkbox"/>
TOTAL		\$ <input type="text"/>

NOTES

- Total must agree with the Pre-Paid Election Advertising Costs, line 14
- Pre-Paid Election Advertising Costs include the value of acquired goods and/or services, not consumed at the end of the fiscal period, that are intended to be used in a future third party election advertising campaign. These amounts are to be held as assets on this annual financial statement. When these pre-paid goods and/or services are consumed in a future election advertising period, these assets will be expensed on the Third Party's Election Advertising Period Financial Statement and count toward the third party's advertising spending limit for that election. Note that all third party election advertising costs for goods and services that have already been consumed should have been reported on the Election Third Party's previous Election Advertising Period Financial Statement.
- Definitions - Section 44.1(1) of the EFCDA

(c) "advertising expense" means an expense incurred in relation to (i) the production of an election advertising message or political advertising message in the format in which the message is to be transmitted, and (ii) the acquisition of the means of transmission to the public of an election advertising message or a political advertising message;

(d) "election advertising" means the transmission to the public by any means during an election advertising period of an advertising message that promotes or opposes a registered party or the election of a registered candidate, including an advertising message that takes a position on an issue with which a registered party or registered candidate is associated, and for greater certainty does not include (i) the transmission to the public of an editorial, a debate, a speech, an interview, a column, a letter, a commentary or news, (ii) the distribution of a book, or the promotion of the sale of a book, for no less than its commercial value, if the book was planned to be made available to the public regardless of whether there was to be an election, (iii) the transmission of a document or the communication directly by a corporation or a group to its members, employees or shareholders, as the case may be, (iv) the transmission by a person, corporation or group, on a non-commercial basis on the Internet, of the political views of that person, corporation or group, (v) the making of telephone calls to electors only to encourage them to vote, or (vi) advertising by the Government in any form;

Supporting attachment to E-TPA-AFS-01

All attestations as to the accuracy of the Election Third Party Advertiser Annual Financial Statement apply.



**PRE-PAID ELECTION ADVERTISING COSTS
DETAIL REPORT - ADMINISTRATION & OFFICE COSTS**

Form: E-TPA-FS-S05-SS01

OFFICE USE ONLY

THIRD PARTY NAME :

Date	Supplier	Description	Amount
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
TOTAL			\$

NOTES

1. Total must agree with Pre-paid Election Advertising Costs Limit Summary Report (E-TPA-AFS-S05), line 1.

COMMENTS BY THE THIRD PARTY CHIEF FINANCIAL OFFICER

Supporting attachment to E-TPA-FS-S05
All attestations as to the accuracy of the Election Third Party Advertiser Annual Financial Statement apply.



PRE-PAID ELECTION ADVERTISING COSTS DETAIL REPORT - HONORARIA AND SALARIES

Form: **E-TPA-AFS-S05-SS02**

OFFICE USE ONLY

THIRD PARTY NAME :

Date	Supplier	Description	Amount
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$

TOTAL

\$

NOTES

- 1. Total must agree with Pre-paid Election Advertising Costs Limit Summary Report (**E-TPA-AFS-S05**), line 2.

COMMENTS BY THE THIRD PARTY CHIEF FINANCIAL OFFICER



**PRE-PAID ELECTION ADVERTISING COSTS
DETAIL REPORT - PAID ADVERTISING**

Form: E-TPA-AFS-S05-SS03

OFFICE USE ONLY

THIRD PARTY NAME :

Date	Supplier	Description	Amount
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
TOTAL			\$

NOTES

1. Total must agree with Pre-paid Election Advertising Costs Limit Summary Report (E-TPA-AFS-S05), line 3.

COMMENTS BY THE THIRD PARTY CHIEF FINANCIAL OFFICER



**PRE-PAID ELECTION ADVERTISING COSTS
DETAIL REPORT - POLLING & RESEARCH**

Form: E-TPA-AFS-S05-SS04

OFFICE USE ONLY

THIRD PARTY NAME :

Date	Supplier	Description	Amount
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
TOTAL			\$

NOTES

1. Total must agree with Pre-paid Election Advertising Costs Limit Summary Report (E-TPA-AFS-S05), line 4.

COMMENTS BY THE THIRD PARTY CHIEF FINANCIAL OFFICER



**PRE-PAID ELECTION ADVERTISING COSTS
DETAIL REPORT - PRODUCTION COSTS**

Form: E-TPA-AFS-S05-SS05

OFFICE USE ONLY

THIRD PARTY NAME :

Date	Supplier	Description	Amount
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$

TOTAL

\$

NOTES

1. Total must agree with Pre-paid Election Advertising Costs Limit Summary Report (E-TPA-AFS-S05), line 5.

COMMENTS BY THE THIRD PARTY CHIEF FINANCIAL OFFICER



**PRE-PAID ELECTION ADVERTISING COSTS
 DETAIL REPORT - PROMOTIONAL MATERIALS**

Form: E-TPA-AFS-S05-SS06

OFFICE USE ONLY

THIRD PARTY NAME :

Date	Supplier	Description	Amount
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$

TOTAL

\$

NOTES

- 1. Total must agree with Pre-paid Election Advertising Costs Limit Summary Report (E-TPA-AFS-S05), line 6.

COMMENTS BY THE THIRD PARTY CHIEF FINANCIAL OFFICER

Supporting attachment to E-TPA-AFS-S05
 All attestations as to the accuracy of the Election Third Party Advertiser Annual Financial Statement apply.



PRE-PAID ELECTION ADVERTISING COSTS DETAIL REPORT - PUBLIC RELATIONS

Form: E-TPA-AFS-S05-SS07

OFFICE USE ONLY

THIRD PARTY NAME :

Date	Supplier	Description	Amount
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
TOTAL			\$

NOTES

- 1. Total must agree with Pre-paid Election Advertising Costs Limit Summary Report (E-TPA-AFS-S05), line 7.

COMMENTS BY THE THIRD PARTY CHIEF FINANCIAL OFFICER

Supporting attachment to E-TPA-AFS-S05

All attestations as to the accuracy of the Election Third Party Advertiser Annual Financial Statement apply.



**PRE-PAID ELECTION ADVERTISING COSTS
DETAIL REPORT - TECHNOLOGY COSTS**

Form: E-TPA-AFS-S05-SS08

OFFICE USE ONLY

THIRD PARTY NAME :

Date	Supplier	Description	Amount
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
		TOTAL	\$

NOTES

1. Total must agree with Pre-paid Election Advertising Costs Limit Summary Report (E-TPA-AFS-S05), line 8.

COMMENTS BY THE THIRD PARTY CHIEF FINANCIAL OFFICER



**PRE-PAID ELECTION ADVERTISING COSTS
DETAIL REPORT - OTHER COSTS**

Form: E-TPA-AFS-S05-SS09

OFFICE USE ONLY

THIRD PARTY NAME :

Date	Supplier	Description	Amount
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
TOTAL			\$

NOTES

1. Total must agree with Pre-paid Election Advertising Costs Summary Report (E-TPA-AFS-S05), line 9.

COMMENTS BY THE THIRD PARTY CHIEF FINANCIAL OFFICER

Supporting attachment to E-TPA-AFS-S05
All attestations as to the accuracy of the Election Third Party Advertiser Annual Financial Statement apply.



OTHER ASSETS (AT COST)

Form: E-TPA-AFS-S06

OFFICE USE ONLY

THIRD PARTY NAME :

Date	Description	Amount
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$

TOTAL

\$

NOTES

1. Total must agree with the Election Third Party Advertiser Annual Financial Statement (E-TPA-AFS-01), line 15.
2. Examples of Other Assets (at cost) include investments and securities. Do not include assets used in daily operations (e.g. computers, office furniture, etc.) -- these items should be expensed as acquired.

COMMENTS BY THE THIRD PARTY CHIEF FINANCIAL OFFICER

Supporting attachment to E-TPA-AFS-01
 All attestations as to the accuracy of the Election Third Party Advertiser Annual Financial Statement apply.



ACCOUNTS PAYABLE

Form: E-TPA-AFS-S07

OFFICE USE ONLY

THIRD PARTY NAME :

Date	Supplier	Description	Amount
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$

TOTAL	\$
--------------	-----------

NOTES

1. Total must agree with the Election Third Party Advertiser Annual Financial Statement (E-TPA-AFS-01), line 17.

COMMENTS BY THE THIRD PARTY CHIEF FINANCIAL OFFICER

**Supporting attachment to E-TPA-AFS-01
All attestations as to the accuracy of the Election Third Party Advertiser Annual Financial Statement apply.**



LOANS PAYABLE

Form: E-TPA-AFS-S08

OFFICE USE ONLY

THIRD PARTY NAME :

LOAN INFORMATION

Name of Lender

Address of Lender

Original Loan Term (months)

Original Loan Amount

Balance Owing

Interest Expense in Reporting Year

(must agree with line 18 of E-TPA-AFS-S08)

(to be included in E-TPA-AFS-S05-SS09)

\$

\$

\$

****Complete the section below ONLY for Payments Made by Others on Behalf of the TPA****

Payment Details

Date	Full Name and Address of Payer	Amount Paid

****Complete the section below ONLY for Reimbursements of Payments Made by Others on Behalf of the TPA****

Reimbursed Payments

Date	Full Name and Address of Payer	Amount Reimbursed

NOTES

1. EFCDA Part 6.1, Third Party Advertising (Excerpts)

44.4(1) A third party

(a) may borrow money only from a financial institution other than a treasury branch, and

(b) shall record all loans and their terms and shall report accordingly to the Chief Electoral Officer.

(2) Any payment in respect of a loan to which subsection (1) applies is considered an advertising contribution by the person, corporation or group that made the payment unless that person, corporation or group is reimbursed by the borrower prior to the filing by the borrower of the applicable advertising report or return next required to be filed pursuant to section 44.82 or 44.9.

(3) This section does not apply to the borrowing of money by a third party for purposes unrelated to election advertising or political advertising.

COMMENTS BY THE THIRD PARTY CHIEF FINANCIAL OFFICER

Supporting attachment to E-TPA-AFS-01

All attestations as to the accuracy of the Election Third Party Advertiser Annual Financial Statement apply.