



ELECTION FINANCES AND CONTRIBUTIONS DISCLOSURE ACT
NOMINATION CONTESTANT FINANCIAL STATEMENT

FORM NC-FS-01 Page 1 of 2

Period from mm / dd / yyyy to mm / dd / yyyy Note 1

OFFICE USE ONLY

NAME OF REGISTERED NOMINATION CONTESTANT

NAME OF REGISTERED POLITICAL PARTY

NAME OF ELECTORAL DIVISION

ED No.

REVENUE FOR REPORTING PERIOD

RECEIPTED CONTRIBUTIONS

Table with 4 columns: Description, Valued, Money, Totals. Rows include contributions of \$250.00 or less, contributions of \$250.01 and greater, and a total row.

FUND-RAISING & OTHER REVENUE

Table with 4 columns: Description, Valued, Money, Totals. Rows include fund-raising functions, transfers received, other income, and a total row.

EXPENSES FOR REPORTING PERIOD

Table with 4 columns: Description, Valued, Money, Totals. Rows include nomination contestant fee, election expenses subject to spending limit, expenses not subject to spending limit, transfers issued, and a total row.

SURPLUS (DEFICIT) FOR REPORTING PERIOD

Table with 4 columns: Description, Valued, Money, Totals. Rows include total revenue, total expenses, and surplus/deficit.

STATEMENT OF ASSETS AND LIABILITIES

ASSETS

Totals

LIABILITIES

Totals

Table with 4 columns: Description, Valued, Money, Totals. Rows include cash on deposit, petty cash, accounts receivable, bonds, other assets, total assets, funds on loan, accounts payable, debts, other liabilities, total liabilities, and net assets.



ELECTION FINANCES AND CONTRIBUTIONS DISCLOSURE ACT
NOMINATION CONTESTANT FINANCIAL STATEMENT

FORM NC-FS-01 Page 2 of 2

Period from mm / dd / yyyy to mm / dd / yyyy

OFFICE USE ONLY

NAME OF REGISTERED NOMINATION CONTESTANT

NAME OF REGISTERED POLITICAL PARTY

NAME OF ELECTORAL DIVISION

ED No.

ATTESTATION OF CHIEF FINANCIAL OFFICER

CONFIRMATION OF DOCUMENTS ATTACHED TO THIS FINANCIAL STATEMENT

The following documents are attached as applicable:

- Copies of all bank account statements for the reporting period
Fund-raising Functions (NC-FS-S01)
Transfer Detail (NC-FS-S02)
Other Income (NC-FS-S03)
Fees and Deposits (NC-FS-S04)
Election Expenses Subject to Spending Limit (NC-FS-S05)
Expenses Not Subject to Spending Limit (NC-FS-S06)
Accounts Receivable (NC-FS-S07)
Other Assets (NC-FS-S08)
Funds on Loan (NC-FS-S09)
Accounts Payable (NC-FS-S10)
Debts Incurred But Not Yet Billed (NC-FS-S11)
Other Liabilities (NC-FS-S12)

CONFIRMATION OF CONTRIBUTION REPORTING AND ISSUANCE OF OFFICIAL CONTRIBUTION RECEIPTS

The following tasks are completed as applicable:

- Using the Online Financial System (OFS), I have recorded and confirmed all contributions accepted by this nomination contestant's campaign.
Using OFS, I have issued official contribution receipts to all contributors.
I have recorded on lines 1 and 2 of this financial statement, amounts that agree with the receipted contributions recorded and confirmed in OFS.
No contributions were accepted by this nomination contestant's campaign; I have recorded nil on lines 1 and 2 of this financial statement.

As a Chief Financial Officer registered under the Election Finances and Contributions Disclosure Act:

- I certify that this financial statement and attachments accurately and completely reflect all financial transactions of the nomination contestant's campaign;
I understand that Elections Alberta will maintain and make public, a list of contributors who contributed over \$250 in aggregate, based on the contribution information in OFS; and
I understand that failure to record all contributions and issue official contribution receipts by the filing deadline will result in an incomplete/late financial filing subject to an automatic late filing fee and possible further penalties.

Print Name

Signature

mm / dd / yyyy

ATTESTATION OF NOMINATION CONTESTANT

As a Nomination Contestant registered under the Election Finances and Contributions Disclosure Act:

- I certify that this financial statement and attachments accurately and completely reflect all financial transactions of my nomination campaign;
I understand that Elections Alberta will maintain and make public, a list of contributors who contributed over \$250 in aggregate, based on the contribution information in OFS; and
I understand that failure to record all contributions and issue official contribution receipts by the filing deadline will result in an incomplete/late financial filing subject to an automatic late filing fee and possible further penalties.

Print Name

Signature

mm / dd / yyyy

NOTES

- The campaign period starts on the nomination contestant's effective registration date, and ends 2 months after the date of selection / conclusion of the contest.
This financial statement and attachments must be received at Elections Alberta by 4:30 pm 4 months after the date of selection / conclusion of the contest, or 4 months after the contestant withdraws or was not accepted by the party / constituency association, as the case may be.

FORWARD SIGNED ORIGINAL TO ELECTIONS ALBERTA

Suite 100, 11510 Kingsway NW, Edmonton, AB T5G 2Y5
Phone: 780.427.7191 Toll-free: 310.0000 then 780.427.7191 Email: finance@elections.ab.ca

OFFICE USE ONLY



**ELECTION FINANCES AND CONTRIBUTIONS DISCLOSURE ACT**

**FUND-RAISING FUNCTIONS**

**FORM NC-FS-S01**

OFFICE USE ONLY

Period from \_\_\_\_\_ to \_\_\_\_\_  
mm / dd / yyyy mm / dd / yyyy

NAME OF REGISTERED NOMINATION CONTESTANT	PARTY ABBREV.	NAME OF ELECTORAL DIVISION	ED No.
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Date	Description	Gross income	Less contribution portion (if any)	Net fund-raising income
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$
<b>(must agree with financial statement line 4) TOTAL</b>				<b>\$</b>

**NOTES**

1. This schedule is an official component of the Nomination Contestant Campaign Return. All attestations as to the accuracy of the Nomination Contestant Campaign Return apply equally to this attachment.
2. In accordance with section 23(2) of the EFCDA, the gross income from any fund-raising function must be recorded. The contribution portion out of the gross income, if applicable, is determined in accordance with section 23(3) of the EFCDA, and recorded under "receipted contributions" on the financial statement. The net income (gross income less contribution portion) is recorded under "fund-raising functions" on the financial statement.



ELECTION FINANCES AND CONTRIBUTIONS DISCLOSURE ACT

TRANSFER DETAIL

FORM NC-FS-S02

Period from mm / dd / yyyy to mm / dd / yyyy

OFFICE USE ONLY

Table with 4 columns: NAME OF REGISTERED NOMINATION CONTESTANT, PARTY ABBREV., NAME OF ELECTORAL DIVISION, ED No.

Table with 3 columns: Date, Transfers received from (name of entity), Valued. Includes a TOTAL row at the bottom.

Table with 3 columns: Date, Transfers issued to (name of entity), Valued. Includes a TOTAL row at the bottom.

NOTES

- 1. Under "transfers received from" and "transferred issued to", include electoral division/constituency association name and candidate/contestant name, as applicable.
2. Non-Money Transfers: A registered party and any of its registered constituency associations, registered candidates, registered nomination contestants and registered leadership contestants may transfer to and accept from each other goods or services, or the use of goods or services. All goods and services transfers to and from the nomination contestant during the nomination contest campaign period must be included in this report.
3. Money Transfers: No transfer of money is allowed between a nomination contestant and a registered political party, registered constituency association, registered nomination contestant, or registered leadership contestant. Any money, or other form of contribution, flowing from the nomination contestant to a party, constituency association, nomination contestant, or leadership contestant is a contribution by that person and is subject to the contributions limits under section 17(1) of the EFCDA.
4. Surplus Funds: Any campaign surplus held by a nomination contestant at the end of the campaign period must be dealt with in accordance with section 12.1 of the EFCDA. The allocation of surplus funds is reported on the Surplus Distribution Report (NC-SDR-01) and not through this schedule.
5. This schedule is an official component of the Nomination Contestant Campaign Return. All attestations as to the accuracy of the Nomination Contestant Campaign Return apply equally to this attachment.



**ELECTION FINANCES AND CONTRIBUTIONS DISCLOSURE ACT**

**OTHER INCOME**

**FORM NC-FS-S03**

OFFICE USE ONLY

Period from \_\_\_\_\_ to \_\_\_\_\_  
mm / dd / yyyy mm / dd / yyyy

NAME OF REGISTERED NOMINATION CONTESTANT	PARTY ABBREV.	NAME OF ELECTORAL DIVISION	ED No.
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Date	Source	Nature of Income	Amount
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
<b>(must agree with financial statement line 6) TOTAL</b>			<b>\$</b>

**NOTES**

1. This schedule is an official component of the Nomination Contestant Campaign Return. All attestations as to the accuracy of the Nomination Contestant Campaign Return apply equally to this attachment.



**ELECTION FINANCES AND CONTRIBUTIONS DISCLOSURE ACT**

**FEEES AND DEPOSITS**

**FORM NC-FS-S04**

OFFICE USE ONLY

Period From \_\_\_\_\_ to \_\_\_\_\_  
mm / dd / yyyy mm / dd / yyyy

NAME OF REGISTERED NOMINATION CONTESTANT	PARTY ABBREV.	NAME OF ELECTORAL DIVISION	ED No.
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Date	Description	Paid to	Amount
			\$
			\$
			\$
			\$
			\$
<b>(must agree with financial statement line 9) TOTAL</b>			<b>\$</b>

**NOTES**

1. This schedule is an official component of the Nomination Contestant Campaign Return. All attestations as to the accuracy of the Nomination Contestant Campaign Return apply equally to this attachment.



**ELECTION FINANCES AND CONTRIBUTIONS DISCLOSURE ACT**  
**ELECTION EXPENSES SUBJECT TO SPENDING LIMIT**  
**SUMMARY REPORT**  
**FORM NC-FS-S05**

OFFICE USE ONLY

Period from \_\_\_\_\_ to \_\_\_\_\_  
mm / dd / yyyy mm / dd / yyyy

NAME OF REGISTERED NOMINATION CONTESTANT	PARTY ABBREV.	NAME OF ELECTORAL DIVISION	ED No.
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Expense Type	Sub-Total	Schedule Attached?
① Advertising, posters, pamphlets, and promotional	\$	NC-FS-S05-SS01 <input type="checkbox"/>
② Furniture and equipment rental	\$	NC-FS-S05-SS02 <input type="checkbox"/>
③ Honoraria and salaries	\$	NC-FS-S05-SS03 <input type="checkbox"/>
④ Office occupancy (rent, utilities), meeting space, telephone and office supplies	\$	NC-FS-S05-SS04 <input type="checkbox"/>
⑤ Polling (opinion surveys, market research)	\$	NC-FS-S05-SS05 <input type="checkbox"/>
⑥ Signs / structural support	\$	NC-FS-S05-SS06 <input type="checkbox"/>
⑦ Other expenses	\$	NC-FS-S05-SS07 <input type="checkbox"/>
<b>(must agree with financial statement line 10) TOTAL</b>	<b>\$</b>	

**NOTES**

- The above election expenses incurred by the nomination contestant are subject to spending limits prescribed by sections 41.1 and 41.4 of the EFCDA (see below for details).
- This schedule is an official component of the Nomination Contestant Campaign Return. All attestations as to the accuracy of the Nomination Contestant Campaign Return apply equally to this attachment.

**EFCDA PART 5.1 MAXIMUM EXPENSE LIMITS (EXCERPT)**

**Election expenses**

**41.1(1)** In this Part, "election expense", subject to this Part, means any expense incurred, or non-monetary contribution received,

(a) by a registered party, registered constituency association or registered candidate, to the extent that the real property, goods or services that the expense was incurred for, or that were received as a non-monetary contribution, are used to directly promote or oppose a registered party, its leader or a candidate during an election period;

(b) by a nomination contestant, to the extent that the real property, goods or services that the expense was incurred for, or that were received as a non-monetary contribution, are used to directly promote or oppose a nomination contestant during a nomination contest.

**(2)** For the purposes of this section, the use of goods in a 2nd or subsequent election is a non-monetary contribution.

**(3)** An election expense referred to in subsection (1) includes an expense incurred for, or a non-monetary contribution in relation to,

(a) the production of advertising or promotional material,

(b) the distribution, broadcast or publication of advertising or promotional material in any media or by any other means during the election period, including by the use of a capital asset,

(c) the payment of remuneration and expenses to or on behalf of a person for the person's services as a chief financial officer or in any other capacity,

(d) securing a meeting space, or

(e) the conduct of election surveys or other surveys or research during an election period.

**(4)** In this section, "expense incurred" means an expense that is incurred, whether it is paid or unpaid.

**Election expense limits — nomination contestants**

**41.4(1)** No registered nomination contestant and no chief financial officer of a registered nomination contestant shall incur election expenses in respect of the nomination contest that exceed in the aggregate 20% of a registered candidate's spending limit for an election in that electoral division.

**(2)** The following expenses are not election expenses for the purposes of subsection (1):

(a) travel expenses reasonably related to the nomination contestant, including meals and accommodation;

(b) a registered nomination contestant's child care expenses;

(c) expenses relating to the provision of care for a person with a physical or mental incapacity for whom the registered nomination contestant normally provides such care;

(d) in the case of a registered nomination contestant who has a disability, additional expenses that are related to the disability;

(e) audit and professional fees necessary for compliance with this Act by the registered nomination contestant;

(f) reasonable incidental expenses incurred by or on behalf of volunteers.



**ELECTION FINANCES AND CONTRIBUTIONS DISCLOSURE ACT**  
**ELECTION EXPENSES DETAIL**  
**ADVERTISING, POSTERS, PAMPHLETS AND PROMOTIONAL**  
**FORM NC-FS-S05-SS01**

OFFICE USE ONLY

Period from \_\_\_\_\_ to \_\_\_\_\_  
mm / dd / yyyy                          mm / dd / yyyy

NAME OF REGISTERED NOMINATION CONTESTANT	PARTY ABBREV.	NAME OF ELECTORAL DIVISION	ED No.
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Date	Supplier	Description	Amount
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
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			\$
			\$
			\$
			\$
			\$
			\$
<b>must agree with Form NC-FS-S05 line 1 TOTAL</b>			<b>\$</b>

**NOTES**

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ELECTION FINANCES AND CONTRIBUTIONS DISCLOSURE ACT

ELECTION EXPENSES DETAIL
FURNITURE AND EQUIPMENT RENTAL

FORM NC-FS-S05-SS02

OFFICE USE ONLY

Period from mm / dd / yyyy to mm / dd / yyyy

Table with 4 columns: NAME OF REGISTERED NOMINATION CONTESTANT, PARTY ABBREV., NAME OF ELECTORAL DIVISION, ED No.

Main table with 4 columns: Date, Supplier, Description, Amount. Multiple empty rows for data entry.

must agree with Form NC-FS-S05 line 2 TOTAL \$

NOTES

- 1. This sub-schedule is an official component of the Nomination Contestant Campaign Return. All attestations as to the accuracy of the Nomination Contestant Campaign Return apply equally to this attachment.













**ELECTION FINANCES AND CONTRIBUTIONS DISCLOSURE ACT**  
**EXPENSES NOT SUBJECT TO SPENDING LIMIT - DETAIL**

**FORM NC-FS-S06**

Period from \_\_\_\_\_ to \_\_\_\_\_  
 mm / dd / yyyy mm / dd / yyyy

OFFICE USE ONLY

NAME OF REGISTERED NOMINATION CONTESTANT	PARTY ABBREV.	NAME OF ELECTORAL DIVISION	ED No.
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Date	Supplier	Description	Travel Expenses	Child Care Expenses	Care for a Person with a Physical or Mental Incapacity	Expenses Related to a Disability	Audit & Professional Fees	Incidental Expenses by / on behalf of Volunteers
			\$	\$	\$	\$	\$	\$
			\$	\$	\$	\$	\$	\$
			\$	\$	\$	\$	\$	\$
			\$	\$	\$	\$	\$	\$
			\$	\$	\$	\$	\$	\$
			\$	\$	\$	\$	\$	\$
			\$	\$	\$	\$	\$	\$
			\$	\$	\$	\$	\$	\$
			\$	\$	\$	\$	\$	\$
			\$	\$	\$	\$	\$	\$
			\$	\$	\$	\$	\$	\$
			\$	\$	\$	\$	\$	\$
			\$	\$	\$	\$	\$	\$
			\$	\$	\$	\$	\$	\$
			\$	\$	\$	\$	\$	\$
			\$	\$	\$	\$	\$	\$
			\$	\$	\$	\$	\$	\$
			\$	\$	\$	\$	\$	\$
			\$	\$	\$	\$	\$	\$
			\$	\$	\$	\$	\$	\$
			\$	\$	\$	\$	\$	\$
<b>SUB-TOTALS</b>			\$	\$	\$	\$	\$	\$

**(must agree with financial statement line 11) TOTAL \$**  

**NOTES**

1. The above expenses incurred by the nomination contestant are *not* subject to the maximum expense limits prescribed by section 41.1 and 41.4 of the EFCDA.
  - (a) travel expenses reasonably related to the nomination contestant, including meals and accommodation;
  - (b) a registered nomination contestant's child care expenses;
  - (c) expenses relating to the provision of care for a person with a physical or mental incapacity for whom the registered nomination contestant normally provides such care;
  - (d) in the case of a registered nomination contestant who has a disability, additional expenses that are related to the disability;
  - (e) audit and professional fees necessary for compliance with this Act by the registered nomination contestant;
  - (f) reasonable incidental expenses incurred by or on behalf of volunteers.
  
2. This schedule is an official component of the Nomination Contestant Campaign Return. All attestations as to the accuracy of the Nomination Contestant Campaign Return apply equally to this attachment.



**ELECTION FINANCES AND CONTRIBUTIONS DISCLOSURE ACT**

**ACCOUNTS RECEIVABLE**

**FORM NC-FS-S07**

Period from \_\_\_\_\_ to \_\_\_\_\_  
mm / dd / yyyy mm / dd / yyyy

OFFICE USE ONLY

NAME OF REGISTERED NOMINATION CONTESTANT	PARTY ABBREV.	NAME OF ELECTORAL DIVISION	ED No.
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Date	Debtor	Nature of Receivable	Amount
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
<b>(must agree with financial statement line 19) TOTAL</b>			<b>\$</b>

**NOTES**

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**ELECTION FINANCES AND CONTRIBUTIONS DISCLOSURE ACT**

**OTHER ASSETS AT COST**

**FORM NC-FS-S08**

Period from \_\_\_\_\_ to \_\_\_\_\_  
mm / dd / yyyy mm / dd / yyyy

OFFICE USE ONLY

NAME OF REGISTERED NOMINATION CONTESTANT	PARTY ABBREV.	NAME OF ELECTORAL DIVISION	ED No.
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Date	Description	Amount
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$

**(must agree with financial statement line 21) TOTAL**

**\$**

**NOTES**

- This schedule is an official component of the Nomination Contestant Campaign Return. All attestations as to the accuracy of the Nomination Contestant Campaign Return apply equally to this attachment.



ELECTION FINANCES AND CONTRIBUTIONS DISCLOSURE ACT

TERMS AND DETAILS OF LOANS

FORM NC-FS-S09

Period from mm / dd / yyyy to mm / dd / yyyy

OFFICE USE ONLY

Table with 4 columns: NAME OF REGISTERED NOMINATION CONTESTANT, PARTY ABBREV., NAME OF ELECTORAL DIVISION, ED No.

SUMMARY

Total number of loans:
Total amount owing on all outstanding loans (must agree with financial statement line 23) \$

LOAN INFORMATION - LOAN #1

Name and address of lender:
Original loan amount: \$
Total Interest: \$
Total payments made: \$
Current balance owing: \$
Term:

GUARANTOR DETAILS

Table with 2 columns: Amount, Full Name and Address of Guarantor

PAYMENT DETAILS

Table with 3 columns: Date, Full Name and Address of Payer, Amount

LOAN INFORMATION - LOAN #2

Name and address of lender:
Original loan amount: \$
Total Interest: \$
Total payments made: \$
Current balance owing: \$
Term:

GUARANTOR DETAILS

Table with 2 columns: Amount, Full Name and Address of Guarantor

PAYMENT DETAILS

Table with 3 columns: Date, Full Name and Address of Payer, Amount



**ELECTION FINANCES AND CONTRIBUTIONS DISCLOSURE ACT**

**ACCOUNTS PAYABLE**

**FORM NC-FS-S10**

Period from \_\_\_\_\_ to \_\_\_\_\_  
mm / dd / yyyy mm / dd / yyyy

OFFICE USE ONLY

NAME OF REGISTERED NOMINATION CONTESTANT	PARTY ABBREV.	NAME OF ELECTORAL DIVISION	ED No.
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Date	Supplier	Description	Amount
			\$
			\$
			\$
			\$
			\$
<b>(must agree with financial statement line 24) TOTAL</b>			<b>\$</b>



**ELECTION FINANCES AND CONTRIBUTIONS DISCLOSURE ACT**

**DEBTS INCURRED BUT NOT YET BILLED**

**FORM NC-FS-S11**

Period from \_\_\_\_\_ to \_\_\_\_\_  
mm / dd / yyyy mm / dd / yyyy

OFFICE USE ONLY

NAME OF REGISTERED NOMINATION CONTESTANT	PARTY ABBREV.	NAME OF ELECTORAL DIVISION	ED No.
--	---------------	----------------------------	--------

Date	Supplier	Description	Amount
			\$
			\$
			\$
			\$
			\$
<b>(must agree with financial statement line 25) TOTAL</b>			<b>\$</b>

**NOTES**

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**ELECTION FINANCES AND CONTRIBUTIONS DISCLOSURE ACT**

**OTHER LIABILITIES**

**FORM NC-FS-S12**

Period from \_\_\_\_\_ to \_\_\_\_\_  
mm / dd / yyyy mm / dd / yyyy

OFFICE USE ONLY

NAME OF REGISTERED NOMINATION CONTESTANT	PARTY ABBREV.	NAME OF ELECTORAL DIVISION	ED No.
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Date	Supplier	Description	Amount
			\$
			\$
			\$
			\$
			\$
<b>(must agree with financial statement line 26) TOTAL</b>			<b>\$</b>

**NOTES**

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