



POLITICAL PARTY
CAMPAIGN PERIOD FINANCIAL STATEMENT

OFFICE USE ONLY

Campaign Period _____ to _____ PAGE 1 OF 2

Name of Registered Political Party _____

SUMMARY OF CAMPAIGN PERIOD REVENUE

RECEIPTED CONTRIBUTIONS

Table with 4 columns: Description, Valued, Money, Totals. Rows include contributions of \$250.00 or less, contributions of \$250.01 and greater, and a total row.

FUND-RAISING & OTHER INCOME

Table with 4 columns: Description, Valued, Money, Totals. Rows include fund-raising functions, general meetings, other income, and a total row.

TRANSFERS RECEIVED

Table with 4 columns: Description, Valued, Money, Totals. Rows include registered candidate(s), registered constituency association(s), and a total revenue row.

SUMMARY OF CAMPAIGN PERIOD EXPENSES

OPERATING EXPENSES

Table with 4 columns: Description, Valued, Money, Totals. Row includes expenses related to the campaign period.

TRANSFERS ISSUED

Table with 4 columns: Description, Valued, Money, Totals. Rows include registered candidate(s), registered constituency association(s), and a total expenses row.

CAMPAIGN PERIOD SURPLUS (DEFICIT)

Table with 2 columns: Description, Totals. Rows include total revenue, total expenses, and surplus/deficit.



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NOTES FOR THE COMPLETION OF THIS FORM

- 1. The contribution limit to a party by any person, during a campaign is \$30,000 less any amount contributed to the party in that calendar year.
2. "Valued Contributions" are contributions of real property or goods, or the use of real property or goods.
Some common examples of valued contributions are:
- a computer or furniture
- signage / pamphlets / buttons
- the use of a car
- the use of a venue to hold a meeting or to use as an office
Some common examples of the provision of services which are not valued contributions are:
- door-to-door delivery of pamphlets or other campaign materials
- setting up or participating in meetings or other activities
- providing transportation or courier services
- creation of written resources and advertisements
- provision of professional services (i.e. legal services, accounting services, auditing services, etc)
- other volunteer activities (i.e. telephone canvassing, attending meetings, etc)
3. The total of valued expenses must be equal to the total of valued revenue. All valued contributions of real property or goods, or the use of real property or goods, are deemed to be fully used (i.e. expensed) within the reporting period.

DOCUMENTS TO BE ATTACHED TO THIS FINANCIAL STATEMENT

- 1. Auditor's Report unless revenue and expenses do not each exceed \$1000
2. Copies of all official receipts issued to contributors for the campaign period
3. Reconciliation of Official Receipts (accounting for all receipts ordered, used, voided and returned)
4. A list of contributors who have contributed \$250.01 and greater in aggregate, including the name and address of the contributor and the total amount contributed
5. For web posting purposes, a second copy of the list of contributors who have contributed \$250.01 and greater in aggregate, showing only the name of the contributor and the total amount contributed
6. An Excel file of all contribution data
7. Report of all Transfers Received and Transfers Issued
8. Terms and details of loans from financial institutions

ATTESTATION OF THE CHIEF FINANCIAL OFFICER AND THE PRINCIPAL OFFICER (PRESIDENT)

This is to certify that, to the best of my knowledge, this Financial Statement and the attachments accurately and completely reflect all the financial transactions of the above named Registered Political Party.

Chief Financial Officer:

Printed Name Signature Date

Principal Officer (President):

Printed Name Signature Date